

## Minutes of the Meeting

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Meeting/ Discussion on	3 <sup>rd</sup> Governing Body Meeting of Govt. Polytechnic Deogarh
Date	26.09.2019
Time	12.00 Noon
Venue	Office Chamber of the Collector & the District Magistrate, Deogarh
In the Chair	Collector & the District magistrate Deogarh
List of Participants	Attached

Sl. No.	Issue	Broad areas discussed	Decision taken	Responsible Office/Officer	Timeline fixed (if any)
01	Admission status in the year 2017-18 & 2018-19, 2019-20	In 2017-18 total students admitted 101, where as in 2018-19 total admitted figure is 1 <sup>st</sup> Sem.- 152 (Out of total intake 180) & Lateral entry to 3 <sup>rd</sup> sem. is 38. In 2019-20 1 <sup>st</sup> sem. admitted figure - 133 & Lateral is 23.	Chairman of the GB wanted for zero vacancy in future days. He directed to prepare the action plan for creating the extensive awareness programme in high school level of different blocks, Panchayats of Deogarh district.	Principal, Govt. Polytechnic Deogarh	Before May 2020
02	Academic Status.	<p>a) Out of total sanctioned post -35, men in position is 19, out of 22 teaching faculties only 16 are posted. Hence other faculties are arranged as PTGF on remuneration basis. Some PTGLAs are also engaged on remuneration basis. One librarian will be engaged on outsourced basis.</p> <p>b) Available library books are 9332.</p> <p>c) Out of 17 sanctioned post for outsourced personnel's only 10 nos. are engaged.</p>	<p>a) The Pannel list of PTGF &amp; PTGFLA is approved unanimously keeping in view the larger interest of the students.</p> <p>b) Committee directed to purchase sufficient good books for the students.</p> <p>c) All the committee members approved to engage the rest when required.</p>	Principal, Govt. Polytechnic Deogarh	-  c) 30.09.19
03	<p>A) Post Matric Scholarship (PRERANA).</p> <p>B) Merit -Cum-Poverty stipend</p>	<p>In 2017-18 total 18 nos. of students availed the benefit, where as in 2018-19, 33 nos. of candidates have availed &amp; for 2019-20, students are applying for.</p> <p>04 students in 2017-18 &amp; 25 students in 2018-19 have availed this facility. For 2019-20, it is in process.</p>	<p>The Chairman emphasized to aware the students to take its privilege.</p> <p>Committee members directed to aware the students.</p>	Principal, Govt. Polytechnic Deogarh	-  1 <sup>st</sup> Week of Jan' 2020

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04	Financial Assistance for children of BOC workers of Odisha.	In 2017-18, 15 nos. of students availed the benefit & for 2018-19, 42 students availed & for 2019-20 it is in process.	The Chairman of the Committee directed to counsel the students from the beginning of the Session in the presence of the DLO, Deogarh.	Principal, Govt. Polytechnic Deogarh	-
05	Hostel Accommodation.	GFs of Ladies hostel, GF & FF of Boys hostel are completed.	Chairman of the Committee directed to take necessary steps to accommodate the boys as soon as possible.	Principal, Govt. Polytechnic Deogarh & Exe-Engineer, R&B Deogarh	1 <sup>st</sup> Week of Jan' 2020
06	Ongoing Civil works & other infrastructure Development.	Construction of F.F. of workshop Academic block, Administrative block & Boys hostel, Approach road, Boundary wall are mostly completed. Cafeteria (G+2), D&E type staff quarters & C type one quarter also completed.	The Chairman of the committee directed the Exe-Engineer, R&B Deogarh to complete these in time & hand over in total as soon as possible.	Principal, Govt. Polytechnic Deogarh & Executive Engineer, R&B, Deogarh	31.12.19
07	Installation of one more 250 KVA & 100 KVA Transformers with the help of WESCO, Deogarh.	One transformer of 250 KVA and another of 100 KVA for workshop, hostels and for staff quarters required.	Committee members directed the Exe-Engineer, R&B Deogarh to install & charge the the both by end of Oct' 2019.	Principal, Govt. Polytechnic Deogarh & Executive Engineer, R&B, Deogarh	31.10.19
08	Water Supply.	To meet emergency, need of two more hand pumps in the campus is felt by the committee.	Committee members directed the Exe-Engineer GPH-II, Sambalpur to take immediate step for the purpose.	Exe-Engineer, GPH-II, Sambalpur	31.12.19
09	Cycle Stand.	Need of a cycle stand is felt by the committee.	The Committee members allowed the Exe-Engineer, R&B Deogarh to take necessary step for construction of the same.	Principal, Govt. Polytechnic Deogarh & Executive Engineer, R&B, Deogarh	31.12.19
10	Issue for RoR (Patta).	Out of AC 8.00 of land provided by the Tahasildar, Deogarh for G.P. Deogarh only AC 2.00 has been permitted by the DFO, Deogarh as the entire patch is of Jungle Kissam.	The Chairman of the committee noted the matter.	-	-

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11	Approval of Expenditure.	Need of CC Camera, its accessories, Server for Computer lab, additional electric wiring & furniture for different rooms & labs and the related expenditure regarding was discussed.	The Committee members approved the proposal & expenditure to meet from DTE&T fund available. <b>Also approved Rs. 7000/- to expand towards the meeting &amp; refreshment of students on 150<sup>th</sup> Gandhi Jayanti to meet from the PL head.</b> I-Card expenditure is also allowed to meet from PL head.	Principal, Govt. Polytechnic Deogarh	-
12	Furnishing of Computer Lbs, Library-Cum-Reading room & Smart class room.	100 Computers are to be accommodated in two halls for evaluation & Lab purpose which is to be made ready by the Exe-Engineer, R&B Deogarh. 40 works stations are ready. <b>Rest 60 work stations are to be made ready in urgent basis.</b>	The Chairman of the committee directed the Executive Engineer, Deogarh to complete the total setup within one month.	Principal, Govt. Polytechnic Deogarh & Executive Engineer, R&B Deogarh	-
13	Financial Limit of the Chairman of the GB & the Principal of the institute.	Regarding the Financial power from P.L. head, Govt. Letter No. 7125, dt.03.12.13 was discussed.	The Chairman of the committee noted the limits of the approval.	-	-
14	Management of Hostel Mess.	Self management of hostel by boarders was discussed.	All committee members agreed with the proposal.	Principal, Govt. Polytechnic Deogarh	31.12.19
15	Completion of Approach Road.	The approach road work is mostly completed.	The Chairman of the committee directed the Exe-Engineer, R&B Deogarh to complete the work in full within one month.	Executive Engineer, R&B, Deogarh	31.10.19
16	Street Lighting.	As this institute is covered under municipality area it is discussed to set the light under Green Field LED light project as per our request vide letter no. 825, dt.24.05.19	The Chairman expressed that the proposal is already considered for further necessary action.	Principal, Govt. Polytechnic Deogarh	-

There being no other issues the meeting ended with vote of thanks to the Chair.

  
 Sri Sudhansu Mohan Samal, IAS,  
 Collector & District Magistrate, Deogarh,  
 and Chairman of the Governing Body,  
 Government Polytechnic Deogarh.